



PURCHASE ORDER

DELIVERY DUE DATE: 09/01/22

Procurement Unit
Tel No.: 045-606-8142/606-8157

Supplier : **IMM BRAKE CLUTCH & PARTS**
Address : 49 Romulo Blvd., San Vicente, Tarlac City
Type of Business: Merchandising Business
TIN No. : 105-362-023-000
Tel. No. : (045) 982 1481/(045) 606-7588/0949-676-3996

PR No.: 2022-07-168
PO No.: 2022-320
Date: 7/27/2022
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery: _____
Delivery Term: 30 calendar days
Payment Term: n/10

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	ltrs	FULLY SYNTHETIC ENGINE OIL (5W-30)	7	750.00	5,250.00
2	pc	OIL FILTER (C-III)	1	300.00	300.00
3	pcs	SHOCK ABSORBER (rear)	2	3,000.00	6,000.00
***** Purpose: for maintenance service of INNOVA SLF-323					11,550.00

(Total Amount in Words) Eleven Thousand Five Hundred Fifty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

Conforme:

IMM BRAKE CLUTCH & PARTS
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDIT, TSU
RECEIVED
By: _____ Date: AUG 02 2022

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 12-10101-2022-07-0778
Amount : ₱ 11,550

No.: TSU-PRO-SF-09

Revision No. 03

Effectivity Date: August 24, 2020

Page 1 of 1