

## WORK ORDER

DELIVERY DUE DATE: 3 - 5 - 23

Procurement Unit Tel No.: 045-606-8142

Supplier:

**GEMS CUTFLOWERS & PARTY NEEDS** 

Address:

M.H. Del Pilar St., Sto. Cristo, Tarlac City

TIN:

257-225-178-000 Non-VAT

Tel. No.:

(045) 982-8754 / 0927 535 4427

SIR/MADAM:

Work Order No.:

2023-031

Date:

2/22/2023

10 No.:

2023-034

Date:

2/14/2023

Mode of Procurement: Small Value

Mode of Payment: n/15

You are hereby advised to accomplish/deliver the following job/work within Ten (10) calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	LABOR AND MATERIALS: STAGE DECORATION Stage Decoration, For the Pinning and Candle Lighting Ceremony of the College of Teacher Eduaction on February 2023 (7:00am to 5:00pm) at TSU Gymnasium. List of Equipment Included: A. Red Carpet B. Stage Flower Arrangement C. Entrance Flower ARC.  ***********************************	25,000.00	25,000.00

(Please read carefully at the back hereof)

Charge to: 12-191101

ROA No.: 1023 - 12-0391

CONFORME & RECEIVE COPY:

WERS & PARTY NEEDS

Firm/Dealer/Supplier/Contractor

Bank Account Name:

Bank Account Number:

Bank Name:

Bank Address:

**FUNDS AVAILABLE:** 

YAUDER, CPA

**Budget Officer** 

APPROVED:

DR. GRACE N. ROSETE

Vice President for Administration

Authorized Official

Form No.: TSU-PRO-SF 10 Revision No.: 01 Effectivity Date: March 01, 2017 Page 1 of 1