



PURCHASE ORDER

DELIVERY DUE DATE: 11/20/23

Procurement Unit
Tel No.: 045-606-8142/606-8157

Supplier : **RENZ ALBERT BAGS & SPORTSWEAR**
Address : San Vicente, Tarlac City
Type of Business : Merchandising
TIN No. : 223-392-277-000 Non-VAT Reg.
Tel. No. : 0908 883 8540

PR No.: 2023-08-313
PO No.: 2023-455
Date: 9/15/2023
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 45 calendar days
Date of Delivery: _____ Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
11	pcs	SOUVENIR POLO SHIRT , (Long Sleeves), Lacoste (Honeycombed), Color: Pine w/ TSU logo Light Gray for the collar, Size: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200	250.00	50,000.00
12	pcs	SOUVENIR POLO SHIRT , (Long Sleeves), Lacoste (Honeycombed), Color: Maroon w/TSU logo Light Gray for the collar, Size: S-40, M-55, L-60, XL-35, 4XL-3, 5XL-5, 6XL-2	200	250.00	50,000.00
					100,000.00
***** Purpose: APP-3rd Quarter 2023 BC - General Merchandise					

(Total Amount in Words) One Hundred Thousand Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration

Authorized Official
SEP 20 2023

Conforme: 10/6/23

RENZ ALBERT BAGS & SPORTSWEAR

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



Funds Available:

JASPER ALVAUDER, CPA
Budget Officer

ALOBS No. : 02-207512-2023-09-0105
Amount : P100,000