



REQUEST FOR QUOTATION

RFQ No. 408-2025

Date: August 26, 2025

The **TARLAC STATE UNIVERSITY (TSU)**, through its Bids and Awards Committee (BAC), intends to procure **Various Medicines** with an Approved Budget for the Contract of **Four Hundred Twenty Thousand Six Hundred Eighty-Five Pesos (Php 420,685.00)** through **Small Value Procurement** pursuant to Section 34 of the Implementing Rules and Regulations of Republic Act No. 12009.

Please submit your duly signed quotation addressed to the Bids and Awards Committee (BAC) Chairperson and to the given address below, on or before **1:00PM of 02 September 2025**, subject to compliance with the Terms and Conditions provided on this Request for Quotation (RFQ):

WILMARK J. RAMOS

Chairperson, Bids and Awards Committee-Goods and Services

Tarlac State University

Romulo Boulevard, San Vicente Tarlac City

Telephone No. (045) 606-8162

Email: tsucanvassing@gmail.com

Interested supplier/service provider shall also submit a copy of the following documents along with the quotation on or before the above specified deadline for submission of quotation:

Required Documents:

- ☒ Valid Business/Mayor's Permit
- ☒ PhilGEPS Registration Number
- ☐ Tax Clearance (per RR017-2024 EO398 Series 2005, Updated Tax Clearance)
- ☒ Notarized Omnibus Sworn Statement, if applicable
- ☐ Latest Income/Business Tax Return, if applicable
- ☐ Others, _____

The Head of the Procuring Entity (HoPE) of the TSU reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract in accordance with Section 70 of the IRR of RA No. 12009.

For any clarification, you may contact the BAC Secretariat at (045) 606-8157/606-8162 or send email to tsucanvassing@gmail.com.

By the Authority of the Bids and Awards Committee:


MENCHIE D. ABELLAR

Head, BAC Secretariat/Procurement Unit

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

- 1. Do not alter the contents of this form in any way.
- 2. The use of this RFQ is highly encouraged to minimize errors or omissions of the required mandatory provisions.
- 3. The quotation shall contain all the mandatory requirements/provisions including manifestation of the agreement with the Terms and Conditions below.
- 4. In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
- 5. **All technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- 6. Quotations may be submitted through electronic mail at tsucanvassing@gmail.com.
- 7. Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. The following shall be observed in accomplishing the Quotation/Proposal Form:



Minimum Technical Specifications	Quantity	Offered Technical Specification/Service	Statement of Compliance (Comply or Not Comply)
			YES or NO
1. State the Brand/Model offered and/or alternate offer if answered "NO" in the Statement of Compliance;			
2. Check if compliant with the specifications or not.			

- 3. Detailed literature or brochure of the offer, as may be applicable, shall be submitted to support statement of compliance of the technical specifications
- 4. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 5. Price quotation/s must be valid for a period of **FORTY-FIVE (45) calendar days** from the deadline of submission.
- 6. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
- 7. Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 8. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the TSU shall adopt and employ "draw lots" as the tie- breaking method to finally determine the single winning provider.
- 9. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
- 10. The item/s shall be delivered according to the accepted offer of the bidder.
- 11. Item/s delivered shall be inspected on the scheduled date and time of the TSU. The delivery of the item/s shall be acknowledged upon the delivery to confirm compliance with the technical specifications.
- 12. Payment shall be made after delivery and upon the submission of the required supporting documents.
- 13. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. TSU may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 14. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12009 and its Implementing Rules and Regulations.
- 15. The RFQ, Purchase Order (PO), and other related documents for the above-stated procurement projects shall be deemed to form part of the contract.

Date: _____

The Bids and Awards Committee
Tarlac State University
San Vicente, Tarlac City

Dear Sir/Madam:

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Minimum Technical Specifications		Quantity	Offered Technical Specifications	Statement of Compliance (Comply or Not Comply)
Note: Non-compliance with the minimum required specifications shall be grounds for disqualification				
Procurement of Various Medicines				
2	ANTACID, Domperidone, exp date not less than 1 1/2 yrs	200 tablets		
4	ANTACID, Ranitidine Hcl, 150mg, Exp date not less than 1 1/2 yrs	300 tablets		
6	ANTI-ASTHMA, Ipratropium+ Salbutamol, Nebules, Exp date not less than 1 yr	60 tablets		
8	ANTIBIOTIC, Amoxicillin 500mg, Exp date not less than 2 yrs	500 capsules		
9	ANTIBIOTIC, Cefalexin, 250 mgs., Exp date not less than 2 yrs	100 capsules		
10	ANTIBIOTIC, Cefalexin, 500 mgs., Exp date not less than 1 1/2 yrs	800 capsules		
11	ANTIBIOTIC, Ciprofloxacin, 500 mg., Exp date not less than 1 1/2 yrs	800 capsules		
12	ANTIBIOTIC, Clindamycin, 300 mgs., Exp date not less than 1 yr	500 capsules		
13	ANTIBIOTIC, Co-Amoxiclav, 625 mg., Exp date not less than 1	1000 tablets		
14	ANTI-DIARRHEA, Loperamide, Exp date not less than 1 1/2 yrs	300 capsules		
15	ANTI-DIARRHEA, Racecadotril, 100 mg, Exp date not less than 7 months	400 capsules		
16	ANTIFIBRINOLYTIC, Tranexamic Acid 500mg, Exp date not less than 2 yrs	400 capsules		
17	ANTIHISTAMINE, Cetirizine, 10mg, Exp date not less than 2 yrs	800 tablets		
18	ANTIHISTAMINE, Diphenhydramine 25mg, Exp date not less than 2 yrs	500 tablets		
19	ANTIHISTAMINE, Diphenhydramine, Exp date not less than 1 1/2 yrs	40 ampules		
21	ANTI-INFLAMMATORY, Celecoxib, 200 mgs, Exp date not less than 1 1/2 yrs	1000 capsules		
22	ANTI-INFLAMMATORY, Hydrocortisone Sodium succinate, 100 mg/2ml(Act-O-Vial), Exp date not less than 1 1/2 yrs	10 vials		
23	ANTI-INFLAMMATORY, Prednisone, 20 mg, Exp date not less than 1 1/2 yrs	500 tablets		
25	ANTIPYRETIC, Paracetamol, 500 mgs, Exp date not less than 2 1/2 yrs	2000 caplets		
30	ANTISPASMODIC, Hyoscine, N-Butylbromide, 10mg, Exp date not less than 2 yrs	800 tablets		
32	ANTI-VOMITING, Metoclopramide, 10mg, Exp date not less than 1 1/2 yrs	50 tablets		
33	ANTI-VOMITING, Metoclopramide, Exp date not less than 1 1/2 yrs	5 ampules		
37	DIETARY SUPPLEMENTARY, Multi Vitamins, Exp date not less than 1 1/2 yrs	1000 capsules		
38	DIETARY SUPPLEMENTARY, Vitamin B Complex, Exp date not less than 1 yrs	300 tablets		

46	OINTMENT, Mupirocin, Exp date not less than 1 yr	5 tubes		
50	PAIN RELIEVER, Ketorolac, Exp date not less than 1 1/2 yrs	10 ampules		
51	PAIN RELIEVER, Mefenamic Acid, 250mg, Exp date not less than 2 yrs	100 capsules		
52	PAIN RELIEVER, Mefenamic Acid, 500mg, Exp date not less than 1 1/2 yrs	1300 tablets		
Warranty Period (for equipment, tools, and devices)				
Delivery Period: (30 calendar days)				
nothing as follows				

Payment Terms

Payment shall be made through Landbank's LDDAPADA/Bank Transfer Facility, issuance of check or cash on delivery (COD) within _____ () calendar days after receipt of sales/service invoice and issuance of Inspection and Acceptance Report/Certificate of Acceptance from the End-User. In case accounts maintained in other banks, bank transfer fees shall be chargeable against the creditor's account.

Interested suppliers shall provide the following Bank Details in the statement of compliance column:

Bank Name: _____

Bank Branch/Address: _____

Bank Account Name: _____

Bank Account Number: _____

FINANCIAL OFFER:

Procurement of Surveying and Mapping Equipment				
Approved Budget for the Contract (ABC):				
Four Hundred Twenty Thousand Six Hundred Eighty-Five Pesos (PhP 420,685.00)				
	Items	Quantity (A)	Offered Price per Unit (B)	Total Offered Price per Item (A x B)
2	ANTACID, Domperidone	200		
4	ANTACID, Ranitidine Hcl	300		
6	ANTI-ASTHMA, Ipratropium+ Salbutamol	60		
8	ANTIBIOTIC, Amoxicillin	500		
9	ANTIBIOTIC, Cefalexin	100		
10	ANTIBIOTIC, Cefalexin	800		
11	ANTIBIOTIC, Ciprofloxacin	800		
12	ANTIBIOTIC, Clindamycin	500		
13	ANTIBIOTIC, Co-Amoxiclav	1000		
14	ANTI-DIARRHEA, Loperamide	300		
15	ANTI-DIARRHEA, Racecadotril	400		
16	ANTIFIBRINOLYTIC, Tranexamic Acid	400		
17	ANTIHISTAMINE, Cetirizine	800		

18	ANTI-HISTAMINE, Diphenhydramine	500		
19	ANTI-HISTAMINE, Diphenhydramine	40		
21	ANTI-INFLAMMATORY, Celecoxib	1000		
22	ANTI-INFLAMMATORY, Hydrocortisone Sodium succinate	10		
23	ANTI-INFLAMMATORY, Prednisone	500		
25	ANTI-PYRETIC, Paracetamol	2000		
30	ANTI-SPASMODIC, Hyoscine, N-Butylbromide,	800		
32	ANTI-VOMITING, Metoclopramide	50		
33	ANTI-VOMITING, Metoclopramide	5		
37	DIETARY SUPPLEMENTARY, Multi Vitamins	1000		
38	DIETARY SUPPLEMENTARY, Vitamin B Complex	300		
46	OINTMENT, Mupirocin	5		
50	PAIN RELIEVER, Ketorolac	10		
51	PAIN RELIEVER, Mefenamic Acid	100		
52	PAIN RELIEVER, Mefenamic Acid	1300		
			Grand Total	

Total Offered Quotation	In Words:
	In Figures:

Signature Over Printed Name

Position/Designation

Company Registered Name

Office Telephone/Mobile Nos.

Email Address/es

Date



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12345260
Procuring Entity TARLAC STATE UNIVERSITY
Title Procurement of Various Medicines
Area of Delivery Tarlac

Solicitation Number:	408-2025	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement Small Value Procurement (Sec. 53.9)	Associated Components	3
Classification:	Goods	Bid Supplements	0
Category:	Drugs and Medicines		
Approved Budget for the Contract:	PHP 420,685.00	Document Request List	0
Delivery Period:	30 Day/s		
Client Agency:		Date Published	28/08/2025
Contact Person:	Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Tarlac Philippines 2300 63-045-6068110 Ext.157 tsucanvassing@gmail.com	Last Updated / Time	27/08/2025 13:58 PM
		Closing Date / Time	07/09/2025 13:00 PM

Description					
Medicines APP 2nd Quarter 2025.					
Line Items					
1	ANTACID, Domperidone	exp date not less than 1 1/2 yrs	200	Tablet	4,000.00
2	ANTACID, Ranitidine Hcl	150mg, Exp date not less than 1 1/2 yrs	300	Tablet	3,300.00
3	ANTI-ASTHMA, Ipratropium + Salbutamol	Nebules, Exp date not less than 1 yr	60	Nebule	2,700.00
4	ANTIBIOTIC, Amoxicillin	500mg, Exp date not less than 2 yrs	500	Capsule	7,000.00
5	ANTIBIOTIC, Cefalexin	250 mgs., Exp date not less than 2 yrs	100	Capsule	2,500.00
6	ANTIBIOTIC, Cefalexin	500 mgs., Exp date not less than 1 1/2 yrs	800	Capsule	11,200.00
7	ANTIBIOTIC, Ciprofloxacin	500 mg., Exp date not less than 1 1/2 yrs	800	Capsule	56,000.00
8	ANTIBIOTIC, Clindamycin	300 mgs., Exp date not less than 1 yr	500	Capsule	19,000.00
9	ANTIBIOTIC, Co-Amoxiclav	625 mg., Exp date not less than 1	1,000	Tablet	82,000.00
10	ANTI-DIARRHEA, Loperamide	Exp date not less than 1 1/2 yrs	300	Capsule	4,950.00
11	ANTI-DIARRHEA, Racecadotril	100 mg, Exp date not less than 7 months	400	Capsule	26,000.00

Other Information

Note: Award shall be on a "per line item" basis

For the complete specifications, please refer to the attached Request for Quotation.

Date Created 27/08/2025

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